

IF REQUESTED IN WRITING AND NOT DEEMED UNNECESSARY BY THE AGENCY HEAD, A RULE DEVELOPMENT WORKSHOP WILL BE NOTICED IN THE NEXT AVAILABLE FLORIDA ADMINISTRATIVE REGISTER.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE DEVELOPMENT AND A COPY OF THE PRELIMINARY DRAFT, IF AVAILABLE, IS: Cory Morea, Deer Management Program Coordinator, Fish and Wildlife Conservation Commission, 620 South Meridian Street, Tallahassee, Florida 32399-1600, (850)617-9553.

THE PRELIMINARY TEXT OF THE PROPOSED RULE DEVELOPMENT IS NOT AVAILABLE.

## Section II Proposed Rules

### DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

#### Board of Accountancy

RULE NO.:       RULE TITLE:

61H1-27.001     College or University Requirements

**PURPOSE AND EFFECT:** The Board proposes a rule amendment to the language to include the European Quality Improvement System (EQUIS) into the academic requirements. **SUMMARY:** The proposed rule amendment adds EQUIS into the academic requirements.

#### SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS AND LEGISLATIVE RATIFICATION:

The Agency has determined that this will not have an adverse impact on small business or likely increase directly or indirectly regulatory costs in excess of \$200,000 in the aggregate within one year after the implementation of the rule. A SERC has not been prepared by the Agency.

The Agency has determined that the proposed rule is not expected to require legislative ratification based on the statement of estimated regulatory costs or if no SERC is required, the information expressly relied upon and described herein: During discussion of the economic impact of this rule at its Board meeting, the Board concluded that this rule change will not have any impact on licensees and their businesses or the businesses that employ them. The rule will not increase any fees, business costs, personnel costs, will not decrease profit opportunities, and will not require any specialized knowledge to comply. This change will not increase any direct or indirect regulatory costs. Hence, the Board determined that a Statement of Estimated Regulatory Costs (SERC) was not necessary and that the rule will not require ratification by the Legislature. No person or interested party submitted additional information regarding the economic impact at that time.

Any person who wishes to provide information regarding a statement of estimated regulatory costs, or provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

RULEMAKING AUTHORITY: 473.304, 473.306 FS.

LAW IMPLEMENTED: 473.306 FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE SCHEDULED AND ANNOUNCED IN THE FAR.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Roger Scarborough, Division Director, Board of Accountancy, 240 NW 76th Dr., Suite A, Gainesville, Florida 32607, Roger.Scarborough@myfloridalicense.com.

THE FULL TEXT OF THE PROPOSED RULE IS:

61H1-27.001 College or University Requirements.

(1) An accredited college or university within the meaning of Section 473.306, F.S., is a four-year degree granting college or university in the State University System or other four-year degree granting educational institution accredited at the time applicant's degree was received by virtue of membership in one of the following accrediting agencies so listed:

(a) through (h) No change.

(i) European Quality Improvement System (EQUIS);

(i) through (j) renumbered (j) through (k) No change.

(2) through (6) No change.

Rulemaking Authority 473.304, 473.306 FS. Law Implemented 473.306 FS. History—New 12-4-79, Amended 2-3-81, 3-21-84, 10-28-85, Formerly 21A-27.01, Amended 4-8-86, 9-1-87, 8-25-88, 12-28-89, 3-29-90, Formerly 21A-27.001, Amended 1-11-95, 5-11-03, 3-21-05, 4-9-06, 8-13-06, 12-27-09, 2-6-12, 3-27-13, 8-7-13, 3-13-18, 7-29-18, 4-30-19, 4-23-20, 2-9-21, \_\_\_\_\_.

NAME OF PERSON ORIGINATING PROPOSED RULE:  
Board of Accountancy

NAME OF AGENCY HEAD WHO APPROVED THE PROPOSED RULE: Board of Accountancy

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: January 29, 2021

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAR: March 3, 2021

## Section III Notice of Changes, Corrections and Withdrawals

### DEPARTMENT OF REVENUE

RULE NOS.:       RULE TITLES:

12-9.001         Definitions

12-9.002         Certified Florida Property  
Appraiser/Certified Florida Evaluator and

	Certified Florida Collector/Certified Florida Collector Assistant Program
12-9.003	Qualifications
12-9.0031	Approval of Courses
12-9.0032	Departmental Sponsored Courses
12-9.004	Application for Certification
12-9.0055	Fees
12-9.006	Certification
12-9.007	Recertification
12-9.0077	Reinstatement

NOTICE OF CHANGE

Notice is hereby given that the following changes have been made to the proposed rule in accordance with subparagraph 120.54(3)(d)1., F.S., published in Vol. 46 No. 247, December 22, 2020 issue of the Florida Administrative Register.

The following changes are made in response to written comments received from the staff of the Joint Administrative Procedures Committee and public comment received and made a part of the record of the rule hearing conducted on January 13, 2021. A revised draft of the proposed rules that includes the changes in this Notice of Change is available on the Department’s website.

12-9.001 Definitions. The following definitions apply to this chapter:

- (1) through (4) No change.
- (5) Professional designee: An elected or appointed official, ~~or an employee of such official or an employee of the Department~~ who has met the requirements for certification as set forth in these rules.
- (6) through (7) No change.
- (8) Committees: The Admissions and Certifications Committees for Certified Florida Appraisers, ~~Certified Florida Evaluators, Certified Cadastralists of Florida, and Certified Florida Collectors~~ and Certified Florida Collector Assistants.
- (9) through (12) No change.

12-9.002 Certified Florida Appraiser, Certified Florida Evaluator, Certified Cadastralist of Florida, Certified Florida Collector, and Certified Florida Collector Assistant Program.

- (1) through (2) No change.
- (3)(a) No change.
- (b) The CFE certification is available to employees of Florida county property appraisers ~~and the Department~~.
- (c) The CCF certification is available to property appraisers, and employees of Florida county property appraisers ~~and the Department~~.
- (d) No change.
- (e) The CFCA certification is available to employees of Florida county tax collectors ~~and the Department~~.
- (4) The Department will publish an informational booklet or guide about the program presenting these rules, applicable

forms, and registration and payment process approved courses. This guide is available on the Department’s Certification and Training webpage [https://floridarevenue.com/property/Pages/Cofficial\\_Training.aspx](https://floridarevenue.com/property/Pages/Cofficial_Training.aspx).

(5) The Executive Director, or the Executive Director’s designee, shall appoint two Admissions and Certifications Committees. One committee will administer the certification of persons as “Certified Florida Appraisers,” “Certified Florida Evaluators,” and “Certified Cadastralists of Florida.” Another committee will administer the certification of persons as “Certified Florida Collectors” and “Certified Florida Collector Assistants.” The Executive Director, or the Executive Director’s designee, shall serve as permanent chairperson. The Executive Director, or the Executive Director’s designee, shall appoint nine members to each committee, one of whom shall be the president of the members’ state association. In the event the president of the state association does not hold a professional designation as specified in Rule 12-9.001(9), F.A.C., the president will appoint a designee who does hold such certification. Members of the committees will be appointed for 3 year terms, except for the presidents of the state associations, who shall serve a 1 year term concurrent with their term as president. All members shall serve at the pleasure of the Executive Director, or the Executive Director’s designee.

- (6) through (7) No change.
- (8) The duties of the chairperson are:
  - (a) to set an agenda for each committee meeting,
  - (b) to call meetings based on need; notify members; and give any public notice of date, time and location,
  - (c) to call all meetings to order and maintain proper parliamentary procedures,
  - (d) to distribute minutes of prior meetings,
  - (e) to prepare applicant files with summaries, and
  - (f) to perform any other duties for the administration and operation of the educational programs.

12-9.003 Qualifications.

- (1) No change.
- (2) Applicants for a certification as a Certified Florida Appraiser, Certified Florida Evaluator, Certified Florida Collector, or Certified Florida Collector Assistant must attend a minimum of 120 hours of approved courses and pass ~~properly~~ monitored examinations. Applicants for a certification as a Certified Cadastralist of Florida must attend a minimum of 150 hours of approved courses and pass ~~properly~~ monitored examinations.
- (3) The approved courses for certification as a Certified Florida Collector or a Certified Florida Collector Assistant must include the following courses:

(a) A minimum of 30 hours of approved courses which include instruction and examination on the duties and responsibilities Duties and Responsibilities of a Florida Tax Collector. Collectors totaling 30 hours.

(b) A minimum of 90 hours of approved Approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida, totaling 90 hours with properly monitored examinations.

(4) The approved courses for certification as a Certified Florida Appraiser or a Certified Florida Evaluator must include the following courses:

(a) A minimum of 30 hours of approved courses which include 30-hour course which includes instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property. A Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board may be substituted for this course requirement.

(b) A minimum of 30 hours of approved courses which include 30-hour course which includes instruction and examination on procedures and methods regarding the income approach to estimating the value of real property. A Certified General Appraiser license issued by the Florida Real Estate Appraisal Board may be substituted for this course requirement.

(c) A minimum of An additional 60 hours of approved elective courses which include instruction and examination related to the professional designation.

(5) The approved courses for a Certified Cadastralist of Florida certification must include the following courses:

(a) A minimum of 30 hours of approved courses which include 30-hour course which includes instruction and examination on mathematic principles for cadastral mappers.

(b) A minimum of 30 hours of approved courses which include 30-hour course which includes instruction and examination on the Public Land Survey System for the Cadastral Mapper.

(c) A minimum of 30 hours of approved courses which include 30-hour course which includes instruction and examination on real property descriptions.

(d) A minimum of 30 hours of approved courses which include 30-hour course which includes instruction and examination on basic map compilation.

(e) A minimum of 30 hours of approved elective courses which include One 30-hour elective course which includes instruction and examination on principles, techniques, or applications of cadastral mapping.

(6) To receive credit for the ~~above~~ education requirements, applicants must be present in the classroom during all instructional hours and pass the required examination.

Attendance in an online course qualifies as presence in the classroom.

(a) An applicant who wishes to qualify for an initial certification may challenge an examination and receive credit for the ~~instructional course and~~ course hours without taking the course provided ~~that~~ the applicant passes the examination makes a passing grade as determined by the course provider. A passing grade on course examinations provided by the Department is a grade of 70% or better. All questions are weighed equally. The applicant must provide documentation of passing the examination in the form of a certificate of completion or other documentation from the course provider.

(b) An applicant who wishes to challenge an examination must contact the course provider to arrange scheduling. An applicant who wishes to challenge an examination for a course provided by the Department must submit a written request to PTOTraining@floridarevenue.com at least 30 days prior to the start of the course.

#### 12-9.0031 Approval of Courses.

(1) No change.

(a) No change.

(b) Any course not found in the Department's list of approved courses will be approved for certification, recertification or reinstatement on a case-by-case basis by the Department's training staff. Approval is contingent upon documentation showing the proposed course imparts expertise as it relates to the professional designation of the requesting individual in one of the areas in subsection (1) in the relevant field.

1. through 3. No change.

(2) No change.

#### 12-9.0032 Department Sponsored Courses.

(1) No change.

(2)(a) No change.

(b) Participants may register and pay tuition using the Property Tax Oversight Certification and Training Online Registration and Payment Portal at <https://taxapps.floridarevenue.com/ptoregpublic/>. Participants who are unable to register online may contact Property Tax Oversight Program Certification and Training for assistance by email at PTOTraining@floridarevenue.com or by calling (850) 717-6570.

(c) No change.

(d) Registration is open to all interested parties on a space available basis. The registration process for external individuals is the same as those working for the property appraiser, or tax collector, ~~or Department.~~

(3) through (5) No change.

12-9.004 Application for Certification.

(1) An applicant for certification shall provide the Department the following:

(a) No change.

(b) The originals or copies of certificates or other documents, course transcripts and current related professional licenses showing ~~satisfactory~~ completion of the required courses as set forth in these rules.

(c) No change.

(2) No change.

~~(3) The chairperson's duties shall be:~~

~~(a) To set an agenda for each committee meeting;~~

~~(b) To call meetings based on need; notify members; and give any public notice of date, time and location;~~

~~(c) To call all meetings to order and maintain proper parliamentary procedures;~~

~~(d) To distribute minutes of prior meetings;~~

~~(e) To prepare applicant files with summaries; and~~

~~(f) To perform any other duties for the administration and operation of the educational programs.~~

12-9.0055 Fees and Tuition.

(1) through (2) No change.

(3) All fees and course tuition payments must be submitted to the Department by:

(a) using ~~the~~ Property Tax Oversight Certification and Training Online Registration and Payment Portal at <https://taxapps.floridarevenue.com/ptoregpublic/>, or

(b) No change.

(4) No change.

12-9.006 Certification.

(1) No change.

(2) To prorate the special qualification salary for property appraisers and tax collectors, the certification date shall begin the first day of the month following the date the last educational or other requirement for certification was met. Employees are qualified for certification as of the first day of the month following the date the last educational or other requirement for certification was met. Any person who is a Certified Florida Evaluator or Certified Florida Collector Assistant that is elected or appointed as a property appraiser or a tax collector will be recognized as a Certified Florida Appraiser or Certified Florida Collector as of the first day of the month following the date the official took office. ~~Employees of property appraisers and tax collectors are eligible for a special salary only at the lawful discretion of the official.~~

(3) No change.

12-9.007 Recertification.

(1)(a) To be recertified, Certified Florida Appraisers and Certified Florida Collectors must ~~satisfactorily~~ complete a minimum of 24 hours of approved courses that meet the criteria of Rule 12-9.0031(1), F.A.C., each calendar year and pay a recertification fee, as specified in Rule 12-9.0055(1)(b), F.A.C.

(b) To be recertified, Certified Florida Evaluators, Certified Cadastralists of Florida, and Certified Florida Collector Assistants must certify their governmental employment each calendar year and pay a recertification fee, as specified in Rule 12-9.0055(1)(b), F.A.C. At the discretion of each official, professional designees employed by such official may be required to maintain recertification by ~~satisfactorily~~ completing a designated number of continuing education hours.

(c) No change.

(2) through (9) No change.

12-9.0077 Reinstatement.

(1) No change.

(2) The requirements for reinstatement are:

(a) No change.

(b) For all professional designees ~~professionals~~ seeking reinstatement, the professional must submit a completed Application for Florida Professional Certification (Form DR-4001, incorporated by reference in Rule 12D-16.002, F.A.C.) certifying their governmental employment and reporting any continuing education courses required for reinstatement.

(c) For all professional designees ~~professionals~~, pay the reinstatement fee set forth in Rule 12-9.0055(1)(c), F.A.C.

(3) No change.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Mike Cotton, Property Tax Oversight Program, telephone (850)617-8870 or email [Mike.Cotton@floridarevenue.com](mailto:Mike.Cotton@floridarevenue.com).

**DEPARTMENT OF REVENUE**

**Property Tax Oversight Program**

RULE NO.:           RULE TITLE:

12D-16.002       Index to Forms

NOTICE OF CHANGE

Notice is hereby given that the following changes have been made to the proposed rule in accordance with subparagraph 120.54(3)(d)1., F.S., published in Vol. 46 No. 246, December 21, 2020 issue of the Florida Administrative Register.

The following changes are made in response to public comment received and made a part of the record of the rule hearing conducted on January 13, 2021. A revised draft of Form DR-4001, Application for Florida Professional Certification, is available on the Department's website.

The last sentence of the first paragraph on page 1 of Form DR-4001 has been revised, so that when adopted, that sentence will read as follows:

Submit your completed application and pay the required fee to the Department using the

Property Tax Oversight Certification and Training Online Registration and Payment Portal at

[http://floridarevenue.com/property/Pages/Cofficial\\_Training\\_RegistrationAndPayment.aspx](http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx)

The “Applicant Signature” section on page 1 of Form DR-4001 has been revised, so that when adopted, the section will read as follows:

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

The following instructions on page 2 of Form DR-4001 have been revised, so that when adopted, those instructions will provide the following.

**INSTRUCTIONS**

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

**Certification**

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examinations on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property

- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property

- an additional 60 hours of approved elective courses which include instruction and examinations related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers

- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers

- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions

- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation

- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector

- a minimum of 90 hours of approved elective courses which include instruction and examinations designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

**Annual Recertification Due January 1**

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses.

**Section IV  
Emergency Rules**

NONE

**Section V  
Petitions and Dispositions Regarding Rule  
Variance or Waiver**

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

Division of Hotels and Restaurants

RULE NO.: RULE TITLE:

61C-1.004 General Sanitation and Safety Requirements

The Florida Department of Business and Professional Regulation, Division of Hotels and Restaurants hereby gives notice: On March 3, 2021 the Division of Hotels and Restaurants received a Petition for an Emergency Variance for paragraph 61C-1.004(2)(a), Florida Administrative Code, subsection 61C-4.010(7) Florida Administrative Code and subsection 61C-4.010(6), Florida Administrative Code, and