

## PROPERTY APPRAISER PROGRAM NOVEMBER 2021



Hosted by the Property  
Tax Oversight Program

### PROGRAM ENROLLMENT

Click [here](#) to register for  
the November 15-18,  
2021 Property Appraiser  
Course.

The final deadline for  
registration is Monday,  
November 1, 2021  
(based on space  
availability).

After this date, please  
contact [PTO Training](#) to  
ask about space  
availability.

### CANCELLATION POLICY

Email course cancellations  
to [PTO Training](#)  
by 3:00 p.m. EDT Friday,  
November 12, 2021.

### Program Information

The Florida Department of Revenue (Department) is excited to announce the virtual offering of **IAAO 601 – Cadastral Mapping Methods & Applications**, from the International Association of Assessing Officers (IAAO). The virtual format will enable a diverse set of trainees to participate remotely. Trainees will have opportunities to ask questions, collaborate, share ideas and practice new skills as they would in a traditional classroom. **For optimal learning, participants should clear their calendars during course and exam times and attend in a quiet space free from outside distractions.**

### IAAO 601 Description\*

This course is a continuation of the mapping science curriculum and exposes students to aspects of protocol and legal principles that are not featured in Course 600. For more information about this course, please review the [Course Information Packet](#).

**Recommended prerequisites:** IAAO 101 – Fundamentals of Real Property Appraisal, IAAO 600 – Principles and Techniques of Cadastral Mapping

### Instruction and Testing

Trainees will receive further instructions from IAAO regarding testing. **This is a live course**, and the materials and pace will be like in-person instruction. Your instructor, Rick Norejko, is highly rated for IAAO courses and delivers a quality course.

The course will be held 8:00 a.m. - 5:00 p.m. EDT November 15-18, 2021. The instructor will provide the course schedule. The testing window is November 19-24, 2021. Trainees will attend class using [Zoom](#), and the training link will be in the registration confirmation. Course materials will be mailed to registrants the week prior to the course. Scratch paper and pencils will also be helpful.

### Technology Requirements

- A computer with a web camera and microphone **is required to take the course and exam.**
- A calculator is required.

Prior to the course, students are asked to download [Zoom](#) and review the Zoom information on [Joining a Meeting](#).

Enrollment fee:	\$415
Registration site:	<a href="#">PTO Online Payment and Registration Portal</a>
Course Capacity:	50 students
Registration deadline:	November 1, 2021 (based on space availability)



## **COURSES APPROVED BY THE DEPARTMENT OF REVENUE**

\*This course of the IAAO applies toward the certification requirements as prescribed by Chapter 12-9, Florida Administrative Code (F.A.C.). The Department of Business and Professional Regulation has also approved this IAAO offering for 20 hours of Appraiser Specialty Continuing Education credit toward state certification.

### **COURSE CANCELLATION POLICY:**

The Florida Department of Revenue may cancel any course for which the Department deems the number of students enrolled to be insufficient to adequately cover the costs of course administration or for which the Department cannot secure an instructor. Students affected by course cancellations will receive email notification at least 10 business days before the scheduled course start date and may apply for a refund or opt to transfer course registration to another course in that program.

The Florida Department of Revenue is not liable for charges or fees the student incurs because of course cancellations.

### **ATTENDEE REGISTRATION CANCELLATION POLICY:**

To cancel a course registration and request a refund, complete and submit [Form DFS-AA-4](#) to [PTOTraining@floridarevenue.com](mailto:PTOTraining@floridarevenue.com) by 3:00 p.m. EDT November 12, 2021. The request must include a copy of the canceled check (front and back) or bank or credit card statement showing the charge for your online payment. To transfer your registration, contact the Department of Revenue by email at [PTOTraining@floridarevenue.com](mailto:PTOTraining@floridarevenue.com). The Florida Department of Revenue is not liable for charges or fees the student incurs because of course cancellations.