



DA-10

**DELEGATION OF AUTHORITY
PURCHASING APPROVAL
AUTHORIZATIONS AND DESIGNATIONS**

I hereby designate the individuals listed on the attached appendices to exercise the authority set forth in the appendices regarding the following authorizations:

- Agency Purchasing Approval and Administration Authorization [2 pages]
- Agency Authorization Designation regarding purchasing cards [1 page]
- DMS - Agency's Authorized Signature Authority [FM 4106 (R5/13)]

The authority granted herein shall not be re-delegated.

This delegation is duly executed pursuant to the authority granted in Rule 12-3.007, Florida Administrative Code, and remains in effect until specifically rescinded in writing.

Dated this 23rd day of February, 2023, in Tallahassee, Leon County, Florida.



Jim Zingale
Executive Director
Florida Department of Revenue



Executive
Director
Jim Zingale

DEPARTMENT OF REVENUE
AGENCY PURCHASING APPROVAL AND
ADMINISTRATION AUTHORIZATION




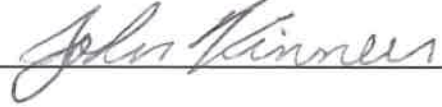



TYPE OF DESIGNATION

- | | |
|--|---|
| <p>A. Contractual Services Signature Authority, \$35,000 and Greater
<i>(Authority to execute two-party contracts with the value of \$35,000 or greater)</i></p> | <p>D. Telecommunications Approval
<i>(Authority to sign/approve Communication Service Authorization or Communication Purchase or Lease Authorization)</i></p> |
| <p>B. Contractual Services Signature Authority, up to \$35,000 <i>(Authority to sign agreements associated with Purchase Orders and P-card transactions up to \$35,000.00)</i></p> | <p>E. Information Technology Resource Procurement / CIO
<i>(Authority for IT approval for the purchase of technology resources in MFMP or Contract Routing Form)</i></p> |
| <p>C. In-House Single Source Approval
<i>(Authority to post DMS forms PUR 7776 – Description of Intended Single Source Purchase and PUR7778 – Notice of Intended Decision to Enter into Single Source Contract)</i></p> | |

DESIGNEE'S NAME	DESIGNEE'S SIGNATURE	DESIGNATION TYPE
Jim Zingale Executive Director		A, B, C, D, E
Clark Rogers Deputy Executive Director/Chief of Staff		A, B, C, D, E
Shannon Segers, Director, Office of Financial Management		A, B, C, D, E
Rebecca Evers, Deputy Director, Office of Financial Management		A, B, C, D, E

Child Support – Ann Coffin, Director • General Tax Administration – Maria Johnson, Director
Property Tax Oversight – Rene Lewis, Director • Information Services – Jimmie Harrell, Director

**DEPARTMENT OF REVENUE
AGENCY PURCHASING APPROVAL AND ADMINISTRATION AUTHORIZATION**

DESIGNEE'S NAME	DESIGNEE'S SIGNATURE	DESIGNATION TYPE
Michael Weyant Purchasing & Facilities Process Manager		B, C
Jimmie Harrell Director, Information Services Program		D, E
Max Smart Deputy Director, Information Service Program		D, E
John Kinneer Operations & Management Consultant Manager		C
Edwin Valla Management Review Specialist		C
Alison Thomas Purchasing Analyst		C
Susan Burns Purchasing Analyst		C

Child Support – Ann Coffin, Director • General Tax Administration – Maria Johnson, Director
Property Tax Oversight – Rene Lewis, Director • Information Services – Jimmie Harrell, Director



STATE OF FLORIDA
DEPARTMENT OF MANAGEMENT SERVICES
AGENCY'S AUTHORIZED SIGNATURE AUTHORITY

PLEASE LIST ALL PERSONS AUTHORIZED TO SIGN THE FOLLOWING DOCUMENTS:

Authorizations for Fiscal Year: _____

Certification of Compliance; Lease Agreement; Modifications; Lease Renewals; Lease Cancellations; Request for Prior Approval of Space Need; Tenant Improvement Request; Tenant Improvement Guidelines; Tenant at Will Authorization:

Printed Name / Title (Please Double Space)

Signatures

Lease Agreement; Modifications; Lease Renewals; Lease Cancellations; Tenant at Will Authorization:

Jim Zingale, Executive Director
 Clark Rogers, Deputy Executive Director/Chief of Staff
 Shannon Segers, Director, Fin. Mgmt.
 Rebecca Evers, Dep. Director, Fin. Mgmt.
 Michael Weyant, Purchasing & Facilities

Certification of Compliance; Request for Prior Approval of Space Need; Tenant Improvement Request; Tenant Improvement Guidelines:

Shannon Segers, Director, Fin. Mgmt.
 Rebecca Evers, Deputy Director, Fin. Mgmt.
 Michael Weyant, Purchasing & Facilities
 Process Manager

(x) Jim Zingale

(x) Clark Rogers

(x) Shannon Segers

(x) Rebecca Evers

(x) Michael Weyant

(x) _____

(x) _____

(x) _____

(x) _____

(x) _____

Agency: Florida Department of Revenue

Agency Head: Jim Zingale

Signature: (x) Jim Zingale

Date: 2/23/2023






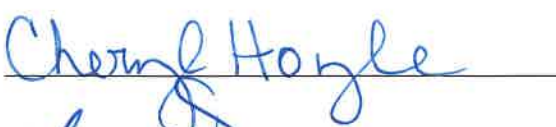
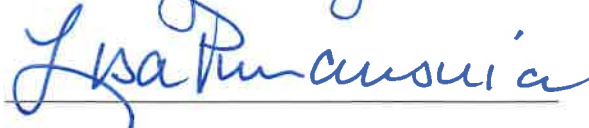

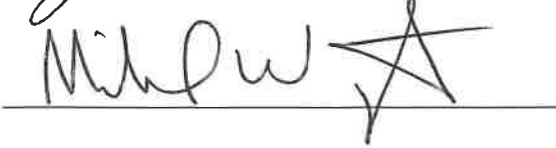
Executive
Director
Jim Zingale

DEPARTMENT OF REVENUE AGENCY AUTHORIZATION DESIGNATION

TYPE OF DESIGNATION

- A. Agency Purchasing Card Administrator
- B. Assistant Agency Purchasing Card Administrator
- C. Back-up Agency Purchasing Card Administrator
- D. Approval authority for single transaction limits in excess of \$5,000.00
- E. Purchasing Card Technology Administrator

*Approval authority for single transaction limits of \$5,000.00 or less

DESIGNEE'S NAME	DESIGNEE'S SIGNATURE	TYPE OF DESIGNATION
Shannon Segers, Director, Office of Financial Management		D
Rebecca Evers, Deputy Director, Office of Financial Management		D
Felicia Wyche Government Operations Consultant II		A*
Cheryl Hoyle Government Operations Consultant II		B*
Lisa Punausua Operations & Management Consultant Manager		C*, E
John Kinneer Operations & Management Consultant Manager		D
Michael Weyant Purchasing & Facilities Process Manager		D